

**Agreement of collaboration between:**



**Joygopalpur Gram Vikash Kendra**

Village: Joygopalpur, P.O.J.N Hat,  
Basanti, South 24 Parganas District  
West Bengal 743 312  
INDIA

And :



**Joy du Bengale**

14, rue la Clef des Champs – Appt 5053  
93 400 Saint-Ouen  
France

**Project: School sponsoring for children**

The present document acts as a contract between two organizations, namely Joygopalpur Gram Vikash Kendra (hereafter JGVK) and Joy du Bengale (hereafter JDB). This contract replaces the previous contract related to school sponsoring signed by both parties.

**GOAL**

These two parties agree to collaborate to improve the educational background of children living in the rural area of Sundarbans. The target group is children who belong to poor family so that their parents cannot bear the scholar fees.

**OBJECTIVES**

The main objective of the program is to ensure that the supported children will pass their exams in class X (equivalent to the “brevet” in France) and in class XII (equivalent to the “Baccalauréat” in France). The selection of the students should be performed on parity basis.

**MEANS**

All the local activities are undertaken by JGVK local staff with a close collaboration of JDB.

JDB:

- financially supports JGVK by covering the costs of the program as defined below;
- helps JGVK to define the management strategy.

JGVK:

- collaborates as the partner organization ;
- acts as the local program coordinator : project operation, monitoring and management, along every step of the program.

The means involved to fulfil the objectives described above are:

- Sponsoring of the scholar cost (school fees, school material, uniform and tuition class) during two sessions: classes IX-X and classes XI-XII;
- Selection of the children by JGVK according to the following criteria: social condition of their parent(s) and results at school;
- The new children to be included into the program have been admitted in class IX;
- Year after year JDB with the cooperation of JGVK will continue to support these children up to the class XII;
- In class XI and XII, JGVK will guide the sponsored children for choosing their further education after class XII.

## FINANCE

JDB provide the financial support as described below. JGVK locally manages these funds. The scholar costs provided for each program are the following:

- Class IX and X: **575 INR / month (6,900 INR/year)**
- Class XI and XII: **800 INR / month (9 600 INR/year)**

When the final cost of the program does not equal the above-mentioned yearly amount, the procedure to follow is the following:

- the actual amount of money spent for a student exceeds the above-mentioned estimated amount: JDB will not covered the extra cost and hence JGVK is responsible of it.
- the actual amount of money spent for a student, at the end of the project, is below the above-mentioned estimated amount:
  - if the student proves that this amount of money will be used for continuing his studies or for starting a professional project, he can be allocated 100 % of the remaining amount;
  - if the students cannot prove that this amount of money will be used for continuing his studies or for starting a professional project, the remaining amount will be kept by JGVK in a separate JDB account kept for money remaining from all the JDB projects (hereafter referred to as “remaining account”).
  - JGVK is in charge of assessing the quality of the professional project and send their opinion to JDB for final agreement.
  - JGVK is in charge of ensuring that this will be properly used by the student.

The money is expected to be sent before the beginning of the start of the scholar year.

In case of delay, JGVK will be able to cover the fees and therefore to allow the program to start.

## COMMUNICATION

JGVK communicates when it is required, especially if any change of the strategy is necessary. JGVK also sends a reliable and transparent quarterly report to JDB by e-mail at the following address: [joydubengale@gmail.com](mailto:joydubengale@gmail.com) or [angelique.lequai@gmail.com](mailto:angelique.lequai@gmail.com). This report contains any

significant events that occurred.

Besides, the details of the other required documents to be sent by JGVK to JDB are presented in the table below (communication plan). They should all be reliable and transparent and sent within the given schedule.

*Communication plan for JGVK (documents to be sent to JDB)*

<b>Document</b>	<b>Content</b>	<b>Schedule</b>
<b>Child presentation</b>	Name + picture + background	Required for selecting the student
<b>Communication to JDB</b>	letter of the sponsored student	One letter every month from a sponsored child / student (either from the integrated sponsorship program or from the students sponsorship program) which includes a description of an event that occurred at JGVK.
<b>School reports</b>	Annual school report	Within one month after the report is made available
<b>Picture</b>	Picture showing the participation of the sponsored children	When an event occurred, picture can be send by whatsApp, facebook, etc.
<b>Quarterly report</b>	Summary of the main events, pictures, etc.	Quarterly
<b>Yearly report</b>	Yearly monitoring report	Before end of February

The two entities commit to give information to each other about the evolution of this program, as for the financial, the management and the strategic aspects.

The number of students supported directly depends on the money collected in France to support this program. JDB will communicate to JGVK at least once a year, around December, if new students can join the program. Besides, JGVK keep a list of students to be sponsored.

Sponsors may be willing to come to Sundarbans to meet children they are supporting. JGVK will be in charge of their transportation, accommodation and meals in India. Because JDB does not expect JGVK losing money for this purpose, the donors will have to pay for this service. The amount, which should at least cover all the costs related to the above listed activities, will be defined later.

## **END OF CONTRACT**

The present contract does not include any final term. The contract can be terminated through:

- A common agreement between the two parties (JDB and JGVK);
- Unilateral decision which is possible only if the above-mentioned statements are not respected continuously and in multiple occurrences in a year. Only the end of the current civil year will be due.

The signatures below indicate the interest and commitment for the collaboration to above, upon the availability of the necessary support to execute the project plan.

Truthfully,

**Angélique LEQUAI**

Joy Du Bengale, vice-president

**Biswajit Mahakur**

Joygopalpur Gram Vikash Kendra, secretary